

Jeffrey Todd Buckner

Professional Summary

Creative Arts Industry Office/Production Manager with strong problem-solving and people skills. Open-minded critical thinker, good communicator with high empathy skills. Positive attitude, teamwork focus, always willing to learn.

Work Experience

Saw Operator/Packer 2018 - 2020 • Buechel Stone, Marion NC
Operate/setup stone veneer and corner saws. Quality control.

Interim Manager 2017-2018 • Fat Boy's Burritos, Marion NC
Line cook, Server, Front of House, Cashier, Keyholder.

Distance Learning Instructional Assistant 2011-2017
McDowell High School, Marion NC
Administrate LMS software. Data collection. LMS user training.
Classroom-level computer lab manager.

Studio Manager/Photographer 1997 – 2010
Eckenrod Studio, Marion NC
Design and graphic production. Pre-press services.
Web Hosting, Domain Management, website construction.
Some experience with PHP and MySQL.
Dial-up Internet provider and Customer Support (POP).
Macintosh technical support.

Production Manager 1993 – 1997
Mitchell's Marketing, Marion, NC
Design and Graphic production. Press services. Copy writing.
Long-document publication; production of INEX Monthly Magazine for Lowe's Motor speedway. Network management for Macintosh graphics lab and NT server system. Audio/Video Direction, Production, and Editing. (Adobe After Effects, ProTools, Final Cut Pro)

Education

A.A.S. Photography Technology, June 1992
McDowell Technical Community College

Personal Info

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Email
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Skills

- Adobe Illustrator (since 1988)
- Adobe Photoshop (since 1991)
- Microsoft Office
- Tutoring and training lead
- Customer Service
- html

Hobbies

Musician
Sign-writer
Muralist

Interests

Typography
Poetry
Storytelling
Conservation